

Previous references.

1908-9

Serial No. /

SHA)

er references.

GENERAL AND REVENUE SECRETARIAT.

Serial No.

Part B. for may 1909

SUBJECT.

Delay in the disposal of Pension
cases.

To the Secy of Distries, Heads of Dep'ts & Off
no. 22 7215-55 & 7.5.09.
Issues instructions for the speedy disposal

GENERAL AND REVENUE SECRETARIAT

(SRA)

NOTES.

File No. 484-08

FILE HEADING.

delay in the disposal of Pension cases.

From

No.		Dated		Received	
Diary No. }		Enclos.		Spare Copies {	
				Serial No.	

BRIEF ABSTRACT OF LETTER.



Fernhill, Ootacamund,

22nd April 1909

My dear Sir,

His Highness the Maharaja desires me to draw your special attention to the number of old pending pension cases referred to in Govt. Order No.F1 6548-88/S & A 1-08 dated 10th April 1909. His Highness thinks that the order does not contain a sufficiently severe criticism of the many cases of great delay in the grant of pensions. It is of the utmost importance that Officers retiring from the service should obtain their pensions without delay and His Highness wishes that this fact should be again emphasized

and

6116
Please send
Dr. J. M. M. L.

See 4226
24
2014/09

Dec 9 (Fri)

1 Please bring up
2 The delay in many
cases is due to the
lens not being worked
up & consequent
difficulty in securing
lens - Toobrook
this I saw a plan
adopted in the Harrow
Dist by which a list of
cases & others had been
appended to each lens
Rep - I know not whether
this was under orders -
Some such system seems
to be absolutely necessary
The
M. J. M.

Serial
No.

A/C Pen

Asst Secy Fin

Do you know anything about
the plan referred to in para 2 of Dewan
remarks?

W2
26/4/9

2 Supt. please put up reference if any on the
point.

Early

26/4/9

Fl. mis: 897

Recd
27/4

1. There are no references on the point
in this office.

The delay in many cases, is
as the Dewan remarks, owing to
the Service registers not being
posted up regularly and correct.
As regards prompt posting up of
Service registers, Govt have
passed orders No. 13911-50 and
Pta 196-236 dated 18th March
and 11th August 1903 respectively
besides many other orders, as
noted in the margin, enforcing
the speedy disposal of pension
cases.

N L Q

(1) 9.0 ho 3663-7028 p
Pta 218
11/9/02
2) 767964-8003 Q
Sta 662-04-6
22-5-05
3) 764684-728 R
Sta 278-06-1
20-12-06.

Serial
No.

3.5 The appending of a list of dar
and offices held by each official
to his service register, which has
been referred to by the Dewan
had been ~~also~~ alluded to by the
Director of Statistics in his letter
No. 45 of 13-9-05 to Govt, making
certain suggestions to facilitate
prompt disposal of pension
cases. Govt, in passing order
on this letter thought ~~in~~ conform
with the then Comptroller Mr. N.
Basu's opinion that no fresh or
were necessary and that the
existing orders should only be
enforced and carried out. (Vide
Sta 222 of 05-06)
Submitted.

DM

27. 4. 09.

Dist Secy

mch

28. 4. 09

18

28. 4. 09

Submitted to the Dewan with refce to his order
of 24. 4. 09. A draft order is also put up
for approval. The draft was about to issue in

Serial
No.

a slightly different form from the Comptroller's
office when the Dewan's orders were received & it is
now proposed to issue it from the Secty. The remedy
suggested is of a practical nature & will it is hoped
prevent hardship in most cases in future.

M

12874/9

540

307409

This draft will answer
the purpose quite well - if one
other officials are named & caution
for inordinate delay the result will
be wholesome - M & M 2/4/1

Amey (fin)

M

4/5/9

Subs

ml
5/5

8 Issue. The file shd be
Sub? to the Secy Comin
for information

9 After perusal by him, the case
will be resub? to the Dewan.

ml
6.5.9

nd. Comin

See H

11/5/9

Att'd to Dewan Sahib

12/5/9



Bangalore.

4th May 19

Dear Sir,

After issue of the
draft, the Dewan would
like this file being
resubmitted to him for
being placed before His
Highness for information.

Yours Sincerely
Thos. S. Chakravarty

F. S. Chakravarty Esq
Financial Secy to Govt

Submitted to His Highness.

With reference to Mr. Campbell's D.O. letter No.138 dated 22nd April 1909 communicating His Highness' views regarding the frequent delay in the disposal of pension cases, I submit for information the papers showing the further action taken in the matter. It is hoped that the Circular issued on the subject by the Financial Secretary, No.F1.7215-55/S & A 484-08-1, dated 7th May 1909, will have the desired effect.

10/10/09

Record of Cases submitted for the Orders
of His Highness the Maharaja.

Subject.

Papers showing the further action taken
to avoid delays in the disposal of pen-
sion cases.

Order.

~~KRM~~
12/6/09

See
this
12 June /

To ind Branch
12 June
M. S. B.

	Serial No.	
Published in G.O. part I, page 169 on 13/5/09	1	To the Deputy Comr of S. & A. Other Heads of Dept. & Heads of Op. Circular no. 727215-55 of 7-5-09 Issues instructions for the speed disposal of pension cases

Published
in part I of the
Gazette. 8. 13.5.09
(Page 168)

SMA-48
No 7215-53-81
J. T. May 1909

To

The Deputy Commissioners of Districts
and other Heads of Departments.

From the list of ~~undisposed~~ pension cases for
several ^{quarters} months past the Government of His Highness the
Maharaja observe that the various Government orders pro-
viding out the necessity of early disposal of pension cases
by officers through whom such cases have to pass have not
produced the desired effect. The number of petitions re-
ceived in the Comptroller's Office from retired officials
complaining of the long delay in the settlement of their
pension claims points to the same conclusion.

Pro No 13911-509 18/3/03
Pro No 196-135 7/11/03
Pro No 2964-8003 22/5/05
Pro No 24684-718 20/12/06
Pro No 22354-54 21-11-08
Pro No 26548-88 10-4-09

2. The Government of His Highness the Maharaja consider
this state of affairs to be exceedingly unsatisfactory and
they desire to state that in future the Heads of Offices
and the Heads of Departments will be held personally res-
ponsible for ^{avoidable} delays in this connection. With a view to
the speedy disposal of pension applications the following
instructions are now repeated:—

(1) The chief cause for the delay in the settlement

of a pension claim is that due to the time taken in the
verification of the services of Non-gazetted officers.
With the Service Registers, properly maintained, ^{delays} this
may be ^{entirely} obviated ^{in most cases} by adopting the procedure of preliminary
verification provided in Article 489 of the Mysore Ser-
vice Regulations. It is requested that Heads of office
will adopt this procedure in future in all cases in ...
which it is possible to do so.

Special attention should
therefore be given to the
instructions contained in
many of the orders referred
to in part I regarding
the correct posting, and
keeping up to date.

(2) Another cause for delay is that pension cases are
the Comptroller's

office and that they have to be returned once or more for additional information or corrections &c. Before despatching an application for pension or gratuity to ^{the Comptroller's} ~~this~~ office, the Head of an office should invariably satisfy himself that the application has been prepared in conformity with the instructions laid down in the Mysore Service Regulations. If this is done much of the delay that is at present complained of will be ... avoided.

(3) Pension applications should not be dealt with as papers in the ordinary course, but their disposal as well as subsequent references from ^{the Comptroller's} ~~this~~ office should be regarded as urgent.

3. If Heads of offices and controlling officers pay proper attention to the subject much of the delay and hardship complained of will disappear. But as it is desirable absolutely to put an end to the present intolerable state of things under which retired officials do not get their pensions for months together and in some cases even for years after their retirement, The Government of His Highness are ~~therefor~~ pleased to direct that the Head of every office shall furnish the Comptroller within fifteen days of the date of retirement of any person employed in that office with P(1) an advance copy of the 1st and 2nd pages of the pension application prepared with the fullest information that can be obtained regarding his service without delay; P(2) a duplicate last pay certificate and P(3) an explanatory memo of doubtful points in connection with the service. P In the case of heads of offices subordinate to a departmental controlling officer the above papers should pass through the Head of the Department who should pass them on to the Comptroller within one week of their receipt in

every case with his remarks if he has any to offer.

4. The Comptroller will thus have sufficient materials for the grant of an anticipatory pension in every case within one month of the officers' retirement and such pensions should be freely granted. The applicant should also be distinctly told at the time of retirement by the head of his office that he should apply to the Comptroller for an anticipatory pension if he wants payment of pension at once. The Comptroller cannot ^{at present} freely exercise his powers of granting anticipatory pensions ~~at present~~ though some retired officials apply for it, as the necessary information is not available without reference to the Head of the office and without considerable delay in many cases.

5. The fact of the grant of an anticipatory pension should, ~~it must be distinctly borne in mind,~~ in no way delay the submission of the formal application to this office which should be done understanding orders within 3 months at the most, of an officer's retirement.

M
28/4/9
Fried: Luy

To

The Superintendent, Mysore Government Press, for
^{in the successive issues of the Gazette in a prominent place}
printing and supplying 500 copies to this office.

Proceedings of the Government of His Highness the Maharaja of Mysore

CIRCULAR ORDER No. FL. 7215-55—S. & A. 484-08-1, DATED 7TH MARCH 1909

to—The Deputy Commissioners of Districts and other Heads of Departments and Heads of Offices.

From the list of pending pension cases for several quarters past, the

*Progs. No. 1891-50—P. & A. 1216, dated the 18th March 1903.	ment of His Highness the Maharaja observe that the
" " P. & A. 196-235, dated the 11th August 1903.	various Governmental authorities pointing out the necessity of early disposal of cases by officers through whom such cases have not been disposed of.
" " Fl. 7964-8003—S. & A. 662-04 6, dated the 22nd May 1905.	desired effect. The Comptroller's office from retired officers complaining of the long delay in the settlement of pension claims, points to the same conclusion.
" " Fl. 4684-728—S. & A. 278-064, dated the 20th December 1906.	
" " Fl. 2354-94, dated the 21st November 1908.	
" " Fl. 6548-88, dated the 10th April 1909.	

2. The Government of His Highness the Maharaja consider the state of pension affairs to be exceedingly unsatisfactory and they desire to state that the Heads of Offices and the Heads of Departments will be held personally responsible for avoidable delays in this connection. With a view to the speedy disposal of pension applications, the following instructions are now repeated:—

- (1) The chief cause for the delay in the settlement of a pension claim is that due to the time taken in the verification of the services of non-gazetted officers. Special attention should, therefore, be given to the instructions contained in many of the orders referred to in para 1 regarding the correct posting of service registers and keeping them up to date. With the service registers properly maintained, delay may be entirely obviated in most cases by adopting the procedure of preliminary verification provided in Article 489 of the Mysore Service Regulations. It is requested that Heads of Offices will adopt this procedure in future in all cases in which it is possible to do so.
- (2) Another cause for delay is that pension cases are not, in most cases sent with complete details to the Comptroller's office and that they have to be returned once or more for additional information or corrections, etc. Before despatching an application for pension or gratuity to the Comptroller's office, the Head of an office should invariably satisfy himself that the application has been prepared in conformity with the instructions laid down in the Mysore Service Regulations. If this is done, much of the delay that is at present complained of will be avoided.
- (3) Pension applications should not be dealt with as papers in the ordinary course, but their disposal as well as subsequent references from the Comptroller's office should be regarded as *urgent*.

3. If Heads of Offices and controlling officers pay proper attention to the subject, much of the delay and hardship complained of, will disappear. But as it is desirable absolutely to put an end to the present intolerable state of things, under which retired officials do not get their pensions for months together, and in some cases even for years after their retirement, the Government of His Highness are pleased to direct that the Head of every office shall furnish the Comptroller within fifteen days from the date of retirement of any person employed in that office with—

- (1) an advance copy of the first and second pages of the pension application prepared with the fullest information that can be obtained regarding service, without delay,
- (2) a duplicate last-pay certificate, and
- (3) an explanatory memo of doubtful points in connection with the service.

In the case of Heads of Offices subordinate to a departmental controlling officer, the above papers should pass through the Head of the Department, who should pass them on to the Comptroller within one week of their receipt in every case with his remarks, if he has any to offer.

Financial (Salaries and Allowances), dated 7th May 1909.

4. The Comptroller will thus have sufficient materials for the grant of an anticipatory pension in every case within one month of the officer's retirement and such pensions should be freely granted. The applicant should also be distinctly told at the time of retirement by the Head of his office that he should apply to the Comptroller for an anticipatory pension if he wants payment of pension at once. The Comptroller cannot at present freely exercise his powers of granting anticipatory pensions though some retired officials apply for it, as the necessary information is not available without reference to the Head of the Office and without considerable delay in many cases.

5. The fact of the grant of an anticipatory pension should in no way delay the submission of the formal application which should be done under standing orders within three months at the most of an officer's retirement.

J. S. CHAKRAVARTI,
Financial Secretary.

1908 -09

GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE

FINANCIAL
(SALARIES AND ALLOWANCES)

PROCEEDINGS

Dated 7th May 1909

No. Fl. 7215-55
S. A. 484-08-1

Issuing instructions for the speedy
disposal of pension applications.